

## Notice of Meeting

# Surrey Pension Fund Board

**Date & time**

Friday, 14 February  
2014 at 9.30 am

**Place**

AXA Investment  
Management UK Ltd,  
7 Newgate Street,  
London, EC1A 7NX

**Contact**

Cheryl Hardman  
Room 122, County Hall  
Tel 020 8541 9075

[cherylh@surreycc.gov.uk](mailto:cherylh@surreycc.gov.uk)

**Chief Executive**

David McNulty

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [cherylh@surreycc.gov.uk](mailto:cherylh@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Cheryl Hardman on 020 8541 9075.**

**Elected Members**

Ms Denise Le Gal (Chairman), Mr Nick Skellett CBE (Vice-Chairman), Mr W D Barker OBE, Mr Mike Goodman, Mr John Orrick and Mr Stuart Selleck

**Co-opted Members:**

Mr Tony Elias (District Representative), Judith Glover (Borough/District Councils), Ian Perkin (Office of the Surrey Police and Crime Commissioner) and Philip Walker (Employees)

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 15 NOVEMBER 2013

(Pages 1  
- 18)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*10 February 2014*).
2. The deadline for public questions is seven days before the meeting (*7 February 2014*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 ACTION TRACKER

(Pages  
19 - 22)

An action tracker is attached, detailing actions from previous meetings. The Board is asked to review progress on the item listed.

### 6 MANAGER ISSUES AND INVESTMENT PERFORMANCE

(Pages  
23 - 52)

This report is a summary of all manager issues that need to be brought to the attention of the Pension Fund Board, as well as manager investment performance.

### 7 ACTUARIAL VALUATION 2013: OUTCOME

(Pages  
53 - 134)

Report setting out the outcome of the triennial actuarial valuation in respect of the Surrey County Council Pension Fund.

<b>8</b>	<b>PENSION FUND RISK REGISTER</b>	(Pages 135 - 140)
	<p>Surrey County Council, as administering authority for the Surrey Pension Fund, is responsible for the delivery of benefit promises made to members of the Surrey Pension Fund. It achieves this by setting objectives and goals with varying timeframes. Risks lie in failing to meet the intended goals.</p> <p>Risks that are established as an issue must be identified and evaluated via a risk register. The risks must be prioritised with existing controls or new controls implemented to mitigate the risks. This should be recorded in a risk register, which is monitored on a quarterly basis by the Pension Fund Board.</p>	
<b>9</b>	<b>PENSION FUND BUSINESS PLAN 2014/15</b>	(Pages 141 - 152)
	<p>The 2001 Myners Report recommended that local authority pension funds should approve an annual business plan in respect of the objectives required for the ensuing year. Business planning is regarded as an important tool, assisting in the identification of how service delivery can be maximised within resource constraints.</p>	
<b>10</b>	<b>REVISED STATEMENT OF INVESTMENT PRINCIPLES</b>	(Pages 153 - 168)
	<p>With adjustments to governance practices within the Pension Fund, it is necessary to approve a revised Statement of Investment Principles (SIP).</p>	
<b>11</b>	<b>KEY PERFORMANCE INDICATORS</b>	(Pages 169 - 174)
	<p>In line with best practice, Pension Fund Board members will be supplied with Pension Fund key performance indicators (KPIs) on a quarterly basis, covering investment and administration practices.</p>	
<b>12</b>	<b>REVIEW OF PENSION ABATEMENT POLICY</b>	(Pages 175 - 180)
	<p>The introduction of the new Local Government Pension Scheme (LGPS) from 1 April 2014 requires the pension fund administering authority (AA) to review its discretionary pension policy on the abatement of retirement pensions when a scheme member in receipt of a LGPS pension is re-employed in local government employment.</p> <p>The regulations also require the AA to make policy decisions in relation to other pension matters that do not require a formal written policy statement. One such policy decision that requires review is whether or not to require medical clearance of scheme members before they are permitted to purchase an additional pension.</p>	
<b>13</b>	<b>PENSION FUND ADMINISTRATION STRATEGY</b>	(Pages 181 - 188)
	<p>A Pension Fund Administration Strategy is set out in Annex 1 for the Board to approve.</p>	

## 14 INVESTMENT STRATEGY REVIEW

(Pages  
189 -  
192)

Following the actuarial valuation, Mercer has been requested to conduct an investment strategy review of the Surrey Pension Fund.

Please contact the Committee Manager for a copy of the annex.

## 15 DATE OF NEXT MEETING

The next meeting of the Surrey Pension Fund Board will be on 23 May 2014.

**David McNulty**  
**Chief Executive**

Published: 6 February 2014

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*